

REQUEST FOR PURCHASE IN EXCESS OF \$20,000/CHANGE ORDER



To: Mayor and City Council

Agenda Item #: IV.I.

From: Joe Abood
Braemar Golf Course General Manager

The Recommended Bid is

☒ Within Budget

☐ Not Within Budget

Date: March 3, 2015

Subject: Request for Purchase – Toro Workman Heavy Duty Utility Vehicle, Braemar Golf Course

Date Bid Opened or Quote Received:
2/16/2015

Bid or Expiration Date:
6/29/2015

Company:
MTI Distributing

Amount of Quote or Bid:
\$20,442.26

Recommended Quote or Bid:
MTI Distributing

General Information:

This request for purchase is for a Toro Workman HDX heavy duty utility vehicle that will replace the one purchased in 2002. These heavy duty vehicles are used for hauling and dumping larger loads of materials on the golf course. They are a small version of a dump truck that can maneuver around the golf course without harming the turfgrass. The vehicle will be purchased through National Intergovernmental Purchasing Alliance Company (National IPA) which is a nationwide purchasing cooperative designed to be a procurement resource for local and state government agencies, school districts, and non-profits. The price is broken down as follows:

Toro Workman	\$20,442.26
Trade Toro Workman	-\$3,000.00
Sales Tax (6.875%)	<u>\$1,199.16</u>
Total	\$18,641.42

This purchase is less than the budgeted CIP project of \$20,000.



City of Edina, Minnesota
FINANCE DEPARTMENT

4801 West 50th Street ° Edina, Minnesota 55424 ° (952) 927-8861 ° FAX (952) 826-0390

PURCHASE REQUISITION

Deliver Material To: Braemar Golf Course

Material Needed By: 2015

DATE:
2/17/15

P.O. NUMBER:
6391

VENDOR: MTI Distributing
4830 Azelia Ave N suite 100
Brooklyn Center, MN 55429

QTY.	DESCRIPTION	UNIT PRICE	AMOUNT	CHARGE ACCOUNT
1	New Toro Workman	\$20,442.26	\$20,442.26	5400.1740
1	Trade 2002 Workman	-\$3,000.00	-\$3,000.00	
	Subtotal		\$17,442.26	
	Sales Tax (6.875%)		\$1,199.16	
	Total		\$18,641.42	

Alternative Quotations

SOURCES:

1. National IPA Contract
- 2.
- 3.

AMOUNTS OF QUOTATIONS:

- 1.
- 2.
- 3.

PREPARED BY:

APPROVED BY DEPARTMENT HEAD:

Ann Kattreh, Director
Edina Park and Recreation Department

Do not Mark in This Space

RECEIVED _____ 2012

APPROVED _____



MTI Distributing
Equipment Proposal
February 16, 2015



Tom Swenson
Braemar Golf Course
6364 John Harris Drive
Minneapolis, MN 55439

Expiration Date 6/29/2015

NATIONAL IPA #21694

Qty	Model Number	Description	NIPA Price	NIPA Price Extension
1	07390	Workman HDX Auto	\$20,442.26	\$20,442.26
Trade:				
1	XX-UE	Toro Workman 3200 (07212-220000166)	(\$3,000.00)	(\$3,000.00)
TOTALS				
Equipment Total			\$20,442.26	
Toro Protection Plus			\$0.00	
Trade Ins			(\$3,000.00)	
Estimated Sales/Use Tax			\$0.00	
Total			\$17,442.26	

New Toro commercial equipment comes with a two-year manufacturer warranty
Equipment delivery at no additional charge

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us.

Larry Gorman, SCPS
Outside Sales Representative
612-877-0830

Karen Wangenstein
Inside Sales Representative
763-592-5643

MTI Distributing, Inc. • 4830 Azelia Avenue N. #100 • Brooklyn Center, MN 55429